

SCHEDULE-I

1.	Name of the Post.	VICE CHANCELLOR
2.	No. of Post	01 (One)
3.	Classification	Group 'A'
4.	Scale of Pay	Rs. 2,10,000/- (Fixed) per month with Special Allowance of Rs. 11,250/- and other usual allowances.
5.	Whether selection or non-selection post	Not Applicable
6.	Age limit for direct recruits	Preferably not more than 65 years of age.
7.	Educational and other qualifications required for the direct recruits.	<p><u>Direct Recruitment</u></p> <p>a. A person possessing the highest level of competence, integrity, morals and institutional commitment.</p> <p>b.</p> <p style="padding-left: 40px;">I. A distinguished academician, with a minimum of 10 years' experience as Professor in a University.</p> <p style="text-align: center;">or</p> <p style="padding-left: 40px;">II. 10 years' experience in a reputed research and/or academic administrative organisation with proof of having demonstrated academic leadership.</p>
8.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption & % (percentage) of the posts to be filled by various methods.	<p>Direct Recruitment on Short term contract/Deputation</p> <p>For a term of 5 years extendable for another term based on performance as per the recommendation of Search cum Selection Committee at Col. 12 .</p>
11.	In case of recruitment by	<p><u>Deputation basis:</u></p> <p>Officers Central Govt/ State Govt/ Union Territory Or Statutory Bodies/Autonomous Organization/ Recognized Research</p>

	promotion/deputation /absorption grades from which promotion/deputation /absorption to be made.	Institutes/ Public Sector Undertakings/Universities Of Central Govt/State Govt/ Union Territory (a) (i) holding analogous posts on regular basis; or (ii) with 10 years regular service in post in the Level - 14; and (b) Possessing the qualifications and experience prescribed for direct recruits under Col. 7".
12	If a DPC exists, what is its composition	DPC - Not Applicable Composition of Search cum Selection Committee: 1. A nominee of Chancellor - Chairman 2. A nominee of Principal Secretary(Edn) / Commissioner-cum-Secy(Edn)/ Secretary (Edn)A&N Administration who shall be a person of academic eminence - Member 3. An academician with not less than 10 years of service as Professor nominated by Executive Council - Member
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable

SCHEDULE - I

1.	Name of the Post.	REGISTRAR
2.	No. of Post	01 (One)
3.	Classification	Group 'A'
4.	Scale of Pay	Level 14 (144200 + Current month DA as applicable)
5.	Whether selection or non-selection post	Not Applicable
6.	Age limit for direct recruits	Preferable below 57 years.
7.	Educational and other qualifications required for the direct recruits.	<p>Essential:</p> <p>1. Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>2. At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with 3 years experience in educational administration</p> <p style="text-align: center;">or</p> <p>Comparable experience in research establishment and/ or other institutions of higher education</p> <p style="text-align: center;">or</p> <p>15 years administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
8.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption & % (percentage) of the posts to be filled by various methods.	Direct Recruitment on Short term contract/Deputation for tenure of two years or till attaining the age of 62 years, whichever is earlier. (Eligible for reappointment after observance of due selection process)

11.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Deputation: By deputation from the Central / State Government or Institute of National importance/University level Institution/Research Institutes or PSU and holding analogous post possessing educational qualification and experience as prescribed in Sl. No.7.
12.	If a DPC exists, what is its composition	DPC - Not Applicable Composition of Search cum Selection Committee: <ol style="list-style-type: none"> 1. Vice Chancellor - Chairperson 2. A nominee of Secretary (Fdn) A&N Administration who shall be a person of academic eminence - Member 3. Two members of Executive Council nominated by it- Member 4. One person not in service of the university nominated by Executive Council 5. A representative of SC/ST/OBC/Minority/ Women /Differently abled categories, if any of candidate(s) representing these categories is /are the applicants and if any of the above members of the selection committee do not belong to that category to be nominated by Vice Chancellor <p>From above 2,3 and 4 at least three of them should attend the meeting</p>
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable

SCHEDULE- I

1.	Name of the Post.	CONTROLLER OF EXAMINATION
2.	No. of Post	01 (One)
3.	Classification	Group 'A'
4.	Scale of Pay	Level 14 (144200 + Current month DA as applicable)
5.	Whether selection or non-selection post	Not Applicable
6.	Age limit for direct recruits	Preferably not more than 57 years of age.
7.	Educational and other qualifications required for the direct recruits.	<p>Essential:</p> <p>i) Master's degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>ii) At least 15 years of experience as Assistant Professor in the Academic Level 11 and above</p> <p style="text-align: center;">or</p> <p>with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration</p> <p style="text-align: center;">or</p> <p>Comparable experience in research establishment and/ or other institutions of higher education,</p> <p style="text-align: center;">or</p> <p>15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
8.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotees?	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption & % (percentage) of the posts to be filled by various methods.	Direct Recruitment on Short term contract/Deputation for tenure of five years or till attaining the age of 62 years, whichever is earlier. (Eligible for reappointment after observance of due selection process)

11	In case of recruitment by promotion/deputation /absorption grades from which promotion/deputation /absorption to be made.	<p>Deputation:</p> <p>By deputation from the Central / State Government or Institute of National importance/University level Institution/Research Institutes or PSU and holding analogous post possessing educational qualification and experience as prescribed in Sl. No.7.</p>
12	If a DPC exists, what is its composition	<p>DPC - Not Applicable</p> <p>Composition of Search cum Selection Committee:</p> <ol style="list-style-type: none"> 1 Vice Chancellor - Chairperson 2 A nominee of Secretary (Edn) A&N Administration who shall be a person of academic eminence - Member 3 Two members of Executive Council nominated by it- Member 4 One person not in service of the university nominated by Executive Council 5 A representative of SC/ST/OBC/Minority/ Women /Differently abled categories, if any of candidate(s) representing these categories is /are the applicants and if any of the above members of the selection committee do not belong t that category to be nominated by Vice Chancellor <p>From above 2,3 and 4 at least three of them should attend the meeting</p>
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable

SCHEDULE- I

1.	Name of the Post.	FINANCE OFFICER
2.	No. of Post	01 (One)
3.	Classification	Group 'A'
4.	Scale of Pay	Level 14 (144200 + Current month DA as applicable)
5.	Whether selection or non-selection post	Not Applicable
6.	Age limit for direct recruits	Preferably below 57 years.
7.	Educational and other qualifications required for the direct recruits.	<p>Essential:</p> <p>i) Master's degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>ii) At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration or Comparable experience in research establishment and/ or other institutions of higher education, or 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
8.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption & % (percentage) of the posts to be filled by various methods.	<p>Direct/Deputation for a term of five years or till attaining the age of 62 years whichever is earlier.</p> <p>(Eligible for reappointment after observance of due selection process)</p>

11.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	<p>Deputation basis:</p> <p>Appointment preferably by drawing officers belonging to the Indian Audit and Accounts services or other similar organized Services in Central/ State Govt. Or University System/ Other organisation on Deputation for a tenure of 5 years.</p> <p>or</p> <p>With 3years regular service in Level 13 or equivalent in the area of Audit & Accounts in any Government department/Autonomous bodies</p> <p>or</p> <p>With 8 years of regular service in Level 12 in the area of Audit & Accounts in any Government department/Autonomous bodies</p>
12.	If a DPC exists, what is its composition	<p>DPC - Not Applicable</p> <p>Composition of Search cum Selection Committee:</p> <p>(i) Vice Chancellor - Chairperson</p> <p>(ii) A nominee of Secretary (Edn) A&N Administration - Member</p> <p>(iii) Two members of the University with minimum 10 years of academic experience and sound experience in Audit/Accounts/Finance nominated by Executive Council</p> <p>Or</p> <p>Two members of the Executive Council with excellent experience in Audit /Accounts/ Finance nominated by it - Member</p> <p>(iv) One person not in the service of the University nominated by the Governing body - Member</p> <p>(v) A representative of SC/ST/OBC/Minority/ Women/Differently abled categories, if any of candidate(s) representing these categories is/are the applicant(s), and if any of the above members of the selection committee do not belong to that category, to be nominated by the Vice Chancellor - Member</p>
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable

SCHEDULE- I

1.	Name of the Post.	LEGAL ADVISOR
2.	No. of Post	01 (One)
3.	Classification	Group 'A'
4.	Scale of Pay	Rs 40,000/- (Consolidated)
5.	Whether selection or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not exceeding 55 years.
7.	Educational and other qualifications required for the direct recruits.	<p>Essential:</p> <p>I)</p> <p>a. LLB from University/Institute recognized by Bar Council of India;</p> <p>And</p> <p>b. Retired as Law Officer</p> <p>Or</p> <p>II)</p> <p>a. A Master's Degree in Law with at least 55% of marks or its equivalent grade wherever grading system is followed or A Master's Degree with at least 55% of marks or its equivalent grade wherever grading system is followed with a Bachelor Degree in Law.</p> <p>And</p> <p>b. At least 5 years' experience in legal matters which will include defending court cases, being conversant with legal procedures, etc.</p>
8.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption & % (percentage) of the posts to be filled by various methods.	Direct Recruitment on Short term contract/Deputation for tenure of five years (Eligible for reappointment after observance of due selection process)

11.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Deputation basis: Officers with at least 5 years' of regular service in the level of Section Officer / Equivalent in any recognized University/ Autonomous Body/Govt Department or Organisation/ Public Sector Undertaking and Possessing the qualifications prescribed under Sl.No.7.
12.	If a DPC exists, what is its composition	DPC - Not Applicable Composition of Search cum Selection Committee: i. Vice Chancellor - Chairperson. ii. A nominee of Secretary(Edn) A&N Administration - Member iii. Three experts not in service of the University nominated by the Vice Chancellor - Member iv. A representative of SC / ST / OBC / Minority/ Women/ Differently abled categories, if any of candidate(s) representing these categories is/are the applicant(s), and if any of the above members of the selection committee do not belong to that category, to be nominated by the Vice Chancellor - Member v. Registrar - Member
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable